

For Graduates of 2018 NTI:

Congratulations! As you prepare to graduate from NTI this year, there are a few areas that need to be addressed before you pack your bags for NTI.

1. **All graduates are required to attend a meeting in Angell Hall, Auditorium C at 4:00 p.m. on Monday, July 30th.**
2. The graduating class will be required to select a representative to be the point of contact between the *electrical training ALLIANCE* and the graduating class at this meeting Monday afternoon.
3. If the Graduating class chooses a Class representative to speak on their behalf during the Graduation Ceremony, the speech is to be submitted to Palmer Hickman with the *electrical training ALLIANCE* **by 12:30 p.m. on Wednesday, August 1st**. Time allotted for class representative speech during the graduation ceremony is 4 minutes. We understand that there is much that your class wants to say and many they would like to thank, but please be respectful of the time limitation for the benefit of all of the graduation participants and the audience members. Please also remember that the speech is representing the entire graduating class not just you. Should the class representative speech deviate from what has been submitted to Palmer Hickman, the *electrical training ALLIANCE* will interrupt the speech and escort the class representative off the stage.
4. If the Graduating class chooses to raise money for a charity, the Charity must be decided upon **before Noon on Tuesday, July 31st** and provided to Palmer Hickman with the *electrical training ALLIANCE*. Contact information to the charitable organization must also be provided.
5. **Classroom attendance for graduates is mandatory.** Missing class for fundraising is **NOT** permitted. Any graduate who misses any class time will not graduate. All fundraising efforts are to be undertaken outside of required classroom time and should only be done among the graduating class. This is not a competition.
6. Each graduate is to dress appropriately. Out of respect for the University of Michigan, Industry Leaders and the NTI participants, appropriate dress includes coat and tie, as well as appropriate slacks and shoes (no tennis shoes) for men and a dress or pant suit for ladies. Bring ALL necessary clothing with you. Sunglasses, Ball Caps, Tennis Shoes and equivalent footwear (sandals) are not permitted for Graduation Ceremony. Graduates who choose not to dress appropriately will not be permitted to walk across the stage during the Graduation Ceremony.
7. **Business casual shirts with dress slacks are NOT acceptable.** Inappropriate styles are those that are meant for informal wear including but not limited to: jeans, sweatpants, athletic pants, shorts, yoga pants, cargo pants and leggings.

The *electrical training ALLIANCE* looks forward to your attendance in this year's NTI and graduation ceremony.